

TUESDAY, JULY 3, 2018
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, July 3rd, 2018, with the following members present: Mr. Jay H. Wippel, Mr. Brian S. Stewart, and Mr. Harold R. Henson. Brad Lutz, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from June 26, 2018, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator/ Acting Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated July 5, 2018, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$247,398.45 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator/ Acting Clerk

**In the Matter of
Appropriation of Funds Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the APPROPRIATION OF FUNDS:

\$180.00 – 101.1105.5703 – Contingencies – Commissioners Office
\$8.72 – 101.1105.5703 – Contingencies – Commissioners Office
\$20,000.00 – 101.1105.5703 – Contingencies – Commissioners Office
\$2,450.00 – 101.1105.5703 – Contingencies – Commissioners Office

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator/ Acting Clerk

**In the Matter of
Transfers & Re-Appropriations Approved:**

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Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the TRANSFERS and RE-APPROPRIATIONS OF FUNDS:

**\$20,000.00 from 101.1105.5703 – Contingencies – Commissioners
To**

101.1108.5401 – Building Department Contract Services

**\$8.72 from 101.1105.5703 – Contingencies – Commissioners
To**

101.1108.5901 – Building Department – Other Expense

**\$180.00 from 101.1105.5703 – Contingencies – Commissioners
To**

101.1120.5404 – Treasurer – Advertising & Printing

**\$2,000.00 from 101.2001.5301 - Supplies – EMA
To**

101.2001.5901 – Other Expenses

**\$2,000.00 from 249.2035.5501 – Equipment – EMA
To**

249.2035.5901 – Other Expenses

**\$2450.00 from 101.1105.5701 – Contingencies – Commissioners Office
To**

101.1101.5301 – Commissioners – Office Supplies

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator/ Acting Clerk

**In the Matter of
Create a Line Item/Fund/Change Name:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests to CREATE A LINE ITEM/FUND/CHANGE NAME:

401.0000.4987 – Fairground Donations

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator/ Acting Clerk

**In the Matter of
Approve Issuance of Blanket Purchase Order (BL)**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests to APPROVE ISSUANCE OF BLANKET PURCHASE ORDER (BL):

\$2,470.00 – 101.2001.5901 – Other Expenses – EMA

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

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In the Matter of
Report Provided by Dave Conrad, EMA Director & 911 Coordinator:

The following is a summary of the report provided by Dave Conrad, EMA Director & Pickaway County 911 Coordinator:

EMA

- Mr. Conrad reported that the Community Emergency Response Team (CERT) and Box65 put in a total of 124 man-hours during the 48 hours the first aid station was open during the 2018 Pickaway County Fair.
- There will be an outdoor siren testing tomorrow, July 4th, at 1:00pm.

E911

- Mr. Conrad reported that last Friday, June 29th, he and Tom Swisher, 800 MHz Coordinator and Jon Brown, Maintenance Supervisor, picked up the donated communications equipment from the Reynoldsburg Police Department. The equipment looks to be in good condition and the lieutenant stated that it worked when it was removed from service.

In the Matter of
Report Provided by April Dengler, Deputy County Administrator:

The following is a summary of the report provided by April Dengler, Deputy County Administrator:

- WDC Group – Ms. Dengler reported that the concrete slab had been poured for the outdoor staircase, it was inspected on Friday and passed inspection. The roof is being worked on now, shingles being removed, etc. All lower level electrical has been inspected and passed. Drywall will be delivered this week.
- The new gym membership reimbursement forms were sent to all County employees on 6-28-18.
- Health and Safety Week – a calendar of events for next week's Employee Health and Safety Week was distributed. An email will be sent regarding this information on Thursday, July 6th.

In the Matter of
Report Provided by Brad Lutz, County Administrator:

- Pickaway County Agricultural & Events Center
Bid Packages No. 01 & 03 – Bid Recommendations
Bid awarded to Darby Creek Excavating – asphalt and site work.

Commissioner Henson offered the motion to approve Darby Creek Excavating as the asphalt and sitework contractor for the Pickaway County Agriculture and Event Center, seconded by Commissioner Stewart.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator/ Acting Clerk

- Mr. Lutz reported that he spoke with Don Sherman, Director of Public Utilities for the City of Circleville, regarding taking over the sanitary billing for the county, now that Earnhardt Hill will not be providing that service. Mr. Sherman stated that the City was interested but did not provide the cost involved. Mr. Lutz recommended that he and Chris Mullins, County Engineer, meet with the City to discuss the project further. The Commissioners agreed that there should be further investigation with Chris Mullins and Mr. Lutz.
- Weekly Corna Kokosing meetings will begin next Monday, July 9th at 10:00am at the fairgrounds. There will be a standing meeting for every Monday at 10:00am for construction updates.

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- John Payne is still working through issues related to the fairgrounds. Commissioner Stewart will meet with Mr. Payne at 10:00am on Monday, July 10th to discuss issues.
- Mr. Lutz stated that he emailed Don Sherman and asked about the utilities plans for the fairgrounds and was told the plans should be sent to MS Consultants by the end of today.

In the Matter of
JFS Wage Reopener Agreement:

Joy Ewing, Director of Pickaway County Job and Family Services, spoke about the recent collective bargaining – wage reopener for only wages and insurance. They were ratified to increase family insurance to \$270.00/mo. single to \$85.00/mo. Wages increased 2.5% for the year.

Resolution No. 070318-2

IN THE MATTER OF APPROVING THE
TENTATIVE AGREEMENT
BETWEEN
PICKAWAY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
AND
COMMUNICATIONS WORKERS OF AMERICA,
LOCAL 4501 AFL-CIO-CLC
SERB CASE NO. 2017-MED-10-1333

BY THE BOARD OF COUNTY COMMISSIONERS:

WHEREAS, Ohio Revised Code Chapter 4117 establishes collective bargaining procedures for public employers and public employees; and

WHEREAS, pursuant to the provisions of Ohio Revised Code Chapter 4117, it is the desire of this Board that the tentative agreement (reopener tentative agreement attached) reached in SERB CASE NO. 2018-MED-04-0474 by the parties referenced above is approved by the legislative body.

NOW, THEREFORE, BE IT RESOLVED by the Pickaway County Board of Commissioners that the tentative agreement reached in SERB CASE NO. 2018-MED-04-0474 by the parties referenced above is hereby deemed approved by the legislative body; and

BE IT FURTHER RESOLVED that the Director and its authorized representative, are directed to execute and administer the attached on behalf of the Employer.

ADOPTED at a regularly adjourned meeting of the Pickaway County Board of Commissioners this 3rd day of July 2018.

Upon roll call on the adoption of the resolution, the vote was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator/ Acting Clerk

In the Matter of
2018 Pickaway County & Township Resurfacing
Project – Bid B:

In reference to the bid opening conducted April 10, 2018, referred to as 2018 Pickaway County & Township Resurfacing Project, Commissioner Brian Stewart offered the motion, second by Commissioner Harold Henson, to sign Contract B as follows.

BID B – Contract Award: \$818,447.00

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Darby Creek Excavating, Inc.
19524 London Road
Circleville, OH 43113

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator/ Acting Clerk

In the Matter of
Notice of Commencement for
2018 Pickaway County and Township
Resurfacing Project- Bid B:

The Commissioners reviewed the Notice of Commencement of a Public Improvement provided by the County Engineer's Office for the 2018 Pickaway County and Township Resurfacing Project- Bid B that was awarded to Darby Creek Excavating Inc.

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, authorizing Commissioner Jay Wippel, President, to sign the Notice of Commencement of a Public Improvement for the 2018 Pickaway County and Township Resurfacing Project – Bid B.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator/ Acting Clerk

In the Matter of
JFS – July Anticipated Out of County Travel:

Commissioner Henson offered the motion to approve the Anticipated Out of County Travel – Pickaway County Job & Family Service Addendum in the amount of \$1,954.31 for July 2018, seconded by Commissioner Stewart.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator/ Acting Clerk

In the Matter of
Executive Session:

At 10:55 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a Commissioners' office employee with Mrs. Dengler and David Conrad in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator/ Acting Clerk

At 11:02 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

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No action taken.

In the Matter of
Roundtown Players – Security System

Roundtown Players met with the Commissioners regarding the new security system that was installed in the Roundtown Players theater. In attendance: Justin Atkinson, Tahrea Maynard, Mary Maynard. Mrs. Maynard explained that recently, doors have been pried open and the public has been loitering on the fire escape. The Roundtown Players Board of Directors voted to install a security system due to the loitering, doors being propped open, etc. The Board was concerned that if someone gained access to the building, they could potentially steal props, equipment and cause damage to the building. Commissioner Stewart reiterated that the County owns the building and before anything gets installed, it needs to get approval from the County first. Mrs. Maynard said that the security system was shut off as soon as the Commissioners requested it. Commissioner Stewart stated that new doors have been approved to be installed and that those will hopefully solve the security issues. Mr. Atkinson reiterated that there needs to be better communication with the Commissioner's Office, maintenance and Roundtown Players. Everyone agreed.

In the Matter of
Executive Session:

At 11:40 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to enter into Executive Session pursuant to ORC §121.22 (G) (4) to discuss collective bargaining of the Sheriff's Office with Mr. Lutz in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator/ Acting Clerk

At 11:52 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator/ Acting Clerk

No action taken.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending June 30th, 2018.

A total of \$289.00 was reported being collected as follows: \$24.00 in boarding revenue, \$55.00 in private donations, \$50.00 in redemptions and \$40.00 transfer out – rescue.

Two (2) stray dogs were processed in.

With there being no further business brought before the Board, Commissioner Stewart offered the motion, seconded by Commissioner Wippel to adjourn.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

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Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: April Dengler, Deputy County Administrator/ Acting Clerk